

Disciplinary (Regulatory) Policy

1. Disciplinary Committee

- 1.1. The Disciplinary Committee shall consist of the Chairman, Vice Chair, Club Secretary/s Welfare Officer, Assistant Welfare Officer and a Parent Representative.
- 1.2. When a report is received which requires action, the Chairman, Vice Chair, Club Secretary/s, Welfare Officer, Assistant Club Welfare Officer and one Parent Representative (most distant from the issue) will be invited to become part of the Disciplinary Committee handling the report. A minimum of three members must be attainable to govern the case and must do so to completion of the issue.

2. Reporting and leading

- 2.1. Reports of a breach of the Club's Code of Conduct can be made by any member of the Management Committee, Member, Registered Player or Player training regularly with the Club, in writing to a member of the Disciplinary Committee.
- 2.2. The Disciplinary Committee member who receives the initial complaint will lead the complaint from start to finish using this policy.
- 2.3. Only in exceptional circumstances and at the agreement of all the Disciplinary Members as stated in clause 1.2, may the lead be passed to another nominated member of the Disciplinary Committee.

3. Procedure

- 3.1. When a report is made the Disciplinary Committee, in conjunction with clause 1.2, shall discuss the complaint within 48 hours by whatever means possible. The Disciplinary Committee may impose a temporary penalty which will stand until the matter is concluded as per this policy.
- 3.2. The Disciplinary Committee will contact the person/persons implicated stating the nature of the complaint and give a seven day right to reply. Where the person/persons implicated and under 16 years old, their parent/guardian will be the recipient of the correspondence.
- 3.3. The Disciplinary Committee will, where required, seek reports from witnesses or any other means of evidence.
- 3.4. The Disciplinary Committee will meet, no later than 21 days from the initial report of a breach, to debate the evidence obtained and issues penalties.
- 3.5. The findings of the Disciplinary/Welfare Committee at the following meeting are sent in writing to the person or persons involved.
- 3.6. The person or persons involved and in the case of players, their parents or guardian, have 7 days in which to appeal against the ruling of the Disciplinary Committee to the full Management Committee. The Management Committee will meet at the next General Meeting. The decision of the Management Committee shall be final. Any penalties imposed by the Disciplinary Committee shall remain in place until the outcome of the appeal is confirmed. Any voting will be done in accordance with Constitution F(iii) (c) and F (iii) (d).
- 3.7. If More than 14 days exist to the next General Meeting an EGM will be called without the requirement of ten members as stated in Constitution clause F(ii). At least seven days' notice shall be given, stating the business to be considered.

4. Penalties

- 4.1. All penalties will concur with suspensions stated in the FA Rules of the Association and Laws of the Game Handbook, (Latest edition or amendment).
- 4.2. The Disciplinary Committee or General Committee may expel any person/persons implicated permanently where they deem fit.