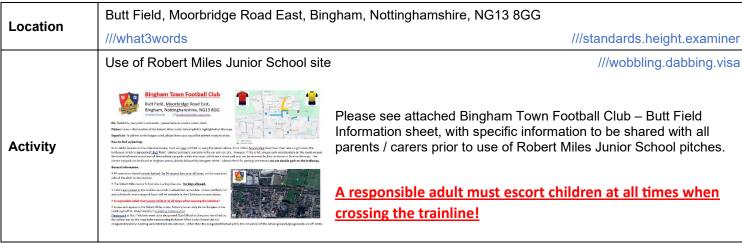
### Bingham Town FC – Robert Miles Junior School Risk Assessment

Risk assessments should be reviewed at least annually, or after accidents, near misses and when significant changes in personnel or work practices occur. Advice on hazards, risks and risk assessment is available at <a href="https://www.hse.gov.uk/">https://www.hse.gov.uk/</a>.



| Location | Butt Field, Moorbridge Road East, Bir  | gham, Nottinghamshire, NG13 8GG   |
|----------|--|---|
| Location | ///what3words  | ///standards.height.examine   |
|          | Use of Robert Miles Junior School site   | ///wobbling.dabbing.vis   |
| Activity | Bingham Town Football Club But Field, Moorbridge Road East, But Field Ass, say long and make your feel to make a surface and a road, Based East, To More on the Surgar and make your road all are present make to the surface and a road, Based East, To More on the Surgar and make your road all are present make to the surface and a road present make to the surface and the surface and a road present make to the surface and the surfac | Please see attached Bingham Town Football Club – Butt Field Information sheet, with specific information to be shared with all parents / carers prior to use of Robert Miles Junior School pitches.  A responsible adult must escort children at all times when |

| Number | Hazard   | Possible effects/harm   | Risk rating<br>H, M, L                                | Detail existing controls   | Detail further action required to reduce risk   | Revised risk rating   |
|--------|--|---|---|--|---|---|
|        | Something with the potential to harm: hazards listed should be all those present before controls are in place. | Where a group of people may be affected differently, for example young people or expectant mothers, identify the separate effects/harm and risk rating.                 | Indicate the rating prior to controls being in place. | Provide details of control measures already in place. If measures are detailed in other documents, state where.  | Note the action required, responsible person and target date.   | H, M, L Indicate the rating following implementation of controls. |
| 1      | Crossing the railway line via a gated, but unmanned crossing.  | Potential for injury or fatality when crossing trainline.  Players are at the most risk, although due to age, players should always be accompanied by a parent / carer. | High  | Responsible adult must escort children at all times when crossing.  Recommendation to park at Butt Field, meeting Club Official, then walking to Robert Miles Junior School site via designated crossing and site entrance which is restricted with coded access – locked when everyone is inside.  The railway crossing is unmanned, but gated with good sightlines and sound warnings fitted to alert of approaching trains. | Sharing pre-game information and acknowledgment of Risk Assessment.  Nominated volunteer to supervise gate during sessions and matches, with only Coaches knowing the gate code for security reasons. | Medium  |



| 2 | Use of incorrect school entrance.       | Possibility of confusion, delayed access or trespass via unlawful entry to the site.  Due to age, players should always be accompanied by a parent / carer.             | Low  | Sharing pre-game information and acknowledgment of Risk Assessment.  Clear instruction that access and egress to the Robert Miles Junior School site can only be via the gate off St. Mary's Road (///wobbling.dabbing.visa).  Recommendation to park at Butt Field, meeting Club Official, then walking to Robert Miles Junior School site via designated crossing and site entrance which is restricted with coded access – locked when everyone is inside.               | Nominated volunteer to supervise gate during sessions and matches, with only Coaches knowing the gate code for security reasons.  | Low    |
|---|---|---|------|---|---|--------|
| 3 | Unsupervised children crossing railway. | Potential for injury or fatality when crossing trainline.  Players are at the most risk, although due to age, players should always be accompanied by a parent / carer. | High | Responsible adult must escort children at all times when crossing.  Recommendation to park at Butt Field, meeting Club Official, then walking to Robert Miles Junior School site via designated crossing and site entrance off St. Mary's Road (///wobbling.dabbing.visa) - gate has coded access which will be locked once everyone is inside.  The railway crossing is unmanned, but gated with good sightlines and sound warnings fitted to alert of approaching trains. | Sharing pre-game information and acknowledgment of Risk Assessment.  Nominated volunteer to supervise gate during sessions and matches, with only Coaches knowing the gate code for security reasons. | Medium |

| 4 | Toilet access during training / matches.  | Potential for injury or fatality when crossing trainline.  Players are at the most risk, although due to age, players should always be accompanied by a parent / carer. | Medium | Toilets can be found inside the main entrance to the Clubhouse as well as in each changing room.  Ensure that participants are accompanied by a responsible adult who must escort children when crossing the railway.  Recommendation to park at Butt Field, meeting Club Official, then walking to Robert Miles Junior School site via designated crossing and site entrance off St. Mary's Road (///wobbling.dabbing.visa) - gate has coded access which will be locked once everyone is inside.  The railway crossing is unmanned, but gated with good sightlines and sound warnings fitted to alert of approaching trains. | Sharing pre-game information and acknowledgment of Risk Assessment.  Nominated volunteer to supervise gate during sessions and matches, with only Coaches knowing the gate code for security reasons.                                      | Low |
|---|---|---|--------|--|--|-----|
| 5 | Siblings roaming school grounds – potential for injury, disruption to school or damage to property. | Potential for injury.  Siblings of players are at the highest risk, although due to age, players and their siblings are the responsibility of their parent / carer.     | Low    | Sharing pre-game information and acknowledgment of Risk Assessment.  Parents informed that school grounds/playgrounds are off-limits.  Recommendation to park at Butt Field, meeting Club Official, then walking to Robert Miles Junior School site via designated crossing and site entrance off St. Mary's Road (///wobbling.dabbing.visa) - gate has coded access. which will be locked once everyone is inside.  The railway crossing is unmanned, but gated with good sightlines and sound warnings fitted to alert of approaching trains.  | Sharing pre-game information and acknowledgment of Risk Assessment.  Verbal reminders given if required.  Nominated volunteer to supervise gate during sessions and matches, with only Coaches knowing the gate code for security reasons. | Low |

| 6 | Parking congestion causing disruption to neighbours or restricting access for emergency vehicles. | Medium | Sharing pre-game information and acknowledgment of Risk Assessment.  Club recommends parking at Butt Field which is where all facilities (toilets, food and drink) are located, this also avoids congestion in/around residential areas – keeping access clear for emergency vehicles.  | Monitor feedback / concerns.   | Low |
|---|---|--------|---|--|-----|
| 7 | Unbriefed visiting teams.   | Medium | Sharing pre-game information and acknowledgment of Risk Assessment.  Visiting teams to be met by Club Official, then walking to Robert Miles Junior School site via designated crossing and site entrance to the north east off St. Mary's Road (///wobbling.dabbing.visa) - gate has coded access and will be locked once everyone is inside.  | Nominated volunteer to supervise gate during sessions and matches, with only Coaches knowing the gate code for security reasons. | Low |
| 8 | Unaccompanied visiting teams.   | Low    | Sharing pre-game information and acknowledgment of Risk Assessment.  Visiting teams to be met by Club Official, walking to Robert Miles Junior School site via designated crossing and site entrance off St. Mary's Road (///wobbling.dabbing.visa) - gate has coded access which will be locked once everyone is inside.  The railway crossing is unmanned, but gated with good sightlines and sound warnings fitted to alert of approaching trains. | Nominated volunteer to supervise gate during sessions and matches, with only Coaches knowing the gate code for security reasons. | Low |

| 9 | First Aid / Medical provision. | An incident requiring medical attention could occur and need treatment.  Unqualified staff, or a lack of first aiders, could result in incorrect or inadequate diagnosis, posing further risks of harm.  Players could have pre-existing medical conditions which may affect them taking part or require specific methods of treatment. | Medium | Teams are responsible for ensuring they have details of any relevant medical conditions or requirements for each player. This information must be stored securely and shared with coaching staff where appropriate.  Medication is the responsibility of a player's parent / carer and should not be administered by coaching staff without written agreement.  Actions plans must be in place for any players with additional needs.  Immediately highlight and injuries and/or accidents to a member of the Bingham Town FC coaching team or Club Officer who, if necessary, will contact the emergency services.  Only move an injured person if they risk further injury by being left where they are. Each Team should have a First Aid kit, with one also available in the Clubhouse.  Defibrillators can be found inside the main entrance to the Clubhouse, and attached to the Cricket Nets.  All accidents and injuries need to be recorded on an Accident Form and sent to secretary@binghamtownfc.com | Monitor feedback / concerns. | Low |
|---|--------------------------------|---|--------|---|------------------------------|-----|
|---|--------------------------------|---|--------|---|------------------------------|-----|

| 10 | Playing Area – pitch conditions (e.g. frozen, too wet)             | Additional risk of injury due to ground conditions, especially frozen pitches where the risk and severity of injury will increase due to impact. | Medium | Waterlogged Pitch - The club officers will determine if fixtures need to be postponed – a message will be received by the team lead usually by 8.30 on the day of the match.  Frozen Pitch - If the pitch is frozen it is the team manager's responsibility to determine if they need to cancel on safety grounds. It may be possible to delay the start but only where this does not impact on later matches.  If there is any doubt, then the game must not be played - health and safety of the players must take priority. | Additional guidance given through the BTFC Team Weekly Routine. | Low |
|----|--|--|--------|--|---|-----|
| 11 | Playing Area – risk of<br>debris (e.g. glass,<br>animal excrement) | Injury   | Low    | Check pitch and remove any debris or animal excrement.  Robert Miles Junior School is a dog-free site. No dogs allowed.  Pre-game information is shared with the parents / carers of all players (including the opposition) including Robert Miles Junior School is a dog-free site.  No dogs allowed.   | Additional guidance given through the BTFC Team Weekly Routine. | Low |
| 12 | Playing Area –<br>boundaries.                                      | If boundaries between players and spectators are not clearly defined, this may lead to unauthorised access to the pitch / players.               | Low    | All pitches clearly marked.  Respect barrier erected along the side of the pitch where spectators are located.  Substitutes located with Coaches on separate side of pitch.  |   |     |

| 13 | Playing Area –<br>goalposts (e.g. not<br>secured or in poor<br>state of repair. | If goalposts are not properly secured, they could collapse injuring players and/or officials.  Poorly maintained goalposts could lead to injury from splinters, mental cup hooks or unsafe next fixings. | Medium | Home team to ensure pitch, corner flags, respect barriers, goals etc are to league Standard.  Club Grounds Person to ensure goalposts and associated equipment is well maintained and stored.  Goals locked up and stored when not in use.      | Additional guidance given through the BTFC Team Weekly Routine. | Low |
|----|---|--|--------|---|---|-----|
| 14 | Kit and equipment – manual handling.  | Potential risk of injury from individuals trying to carry too much or items which are too heavy.   | Low    | All matchday kit is supplied with carry holdalls – these are designed to only hold a set amount of weight.  Encourage coaches to utilise parents / carers when moving goals and other matchday kit around site.                                 |   |     |
| 15 | Dogs on or near pitches.  | Robert Miles Junior<br>School is a dog-free<br>site. No dogs allowed.  | Low    | Robert Miles Junior School is a dog-free site. No dogs allowed.  Pre-game information is shared with the parents / carers of all players (including the opposition) including Robert Miles Junior School is a dog- free site.  No dogs allowed. |   |     |

Nearest Doctors Surgery: Bingham Medical Centre, Newgate Street, Bingham, NG13 8FD – 01949 480 909 (0.4 miles)

Nearest A&E: Nottingham University Hospitals NHS Trust, Derby Road, Nottingham, NG7 2UH – 0115 924 9924 (14.1 miles)

Accidents and Injuries: Immediately contact a member of the Bingham Town FC coaching team or Club Officer who, if necessary, will contact the emergency services. Only move an injured person if they risk further injury by being left where they are. Each Team should have a First Aid kit, with one also available in the Clubhouse. Defibrillators can be found inside the main entrance to the Clubhouse and attached to the Cricket Nets. All accidents need to be recorded on an Accident Form and sent to secretary@binghamtownfc.com – this can be accessed from the BTFC Coaches Support Group.

**Anti-Social Behaviour:** Any incidents which are linked to Anti-Social Behaviour need to be captured on the <u>Butt Field Incident Log</u> – this allows us to collate and share any information with the relevant authorities as well as tracking potential trends / concerns.

We have carefully considered potential hazards and believe that they have all been listed in this form.

| Written by        | Role                           | Signed                | Date       |
|-------------------|--------------------------------|-----------------------|------------|
| Simon Hitchcox    | Chair                          | 4. thetrox            | 01.09.2025 |
| Counter-signed by | Role                           | Signed                | Date       |
| Donna Johnson     | Secretary                      | Agreed electronically | 01.09.2025 |
| Barry Penaluna    | Treasurer                      | Agreed electronically | 01.09.2025 |
| Ellen Loran       | Welfare Officer and Vice Chair | Agreed electronically | 01.09.2025 |

| Risk rating  | Action required   |
|--|---|
| <ul> <li>High For example, <ul> <li>fatality possible to one or more individuals however infrequent</li> <li>major injury to few individuals occurring frequently</li> <li>likelihood of long term muscular-skeletal problems affecting significant numbers of staff.</li> </ul> </li> </ul> | Immediate action required.  |
| Medium     For example,  | Requires attention as soon as possible.                                     |
| Low For example, minor injury occurring infrequently to few staff.   | Not a priority, may need attention if not as low as reasonably practicable. |



# **Bingham Town Football Club**

## Butt Field, Moorbridge Road East, Bingham, Nottinghamshire, NG13 8GG

///what3words

///standards.height.examiner

**Kit:** Red shirts, navy shorts and socks - please liaise to avoid a colour clash.

**Pitches:** Grass – the location of the Robert Miles Junior School pitch is highlighted on the map.

**Squad List:** To adhere to the league rules, please have your squad list printed ready to share.

### How to find us/parking:

Butt Field is located on the industrial estate, most sat navs will find us using the details above, if not follow Moorbridge Road East, then take a right down the bridleway, which is signposted 'Butt Field'. Limited parking is available in the car park on site. However, if this is full, please park considerately on the roads around the industrial estate or use one of the multiple car parks within the town, which are a short walk and can be accessed by foot as shown in blue on the map. The closest car park can be found at Bingham Arena, closely followed by Newgate Street – please check for parking restrictions. **Do not double park on the bridleway.** 

#### **General information:**

- All spectators should remain behind the FA respect barrier at all times, on the opposite side of the pitch to the coaches
- The Robert Miles Junior School site is a dog-free site. No dogs allowed.
- Toilets are located in the Clubhouse which is wheelchair accessible. Unless notified, hot and cold drinks and a range of foods will be available in the Clubhouse on matchdays.
- A responsible adult must escort children at all times when crossing the trainline!
- Access and egress to the Robert Miles Junior School site can only be via the gate to the north east off St. Mary's Road (///wobbling.dabbing.visa).
- Please park at Butt Field and meet your designated Club Official at the point identified by the yellow star on the map before proceeding to Robert Miles Junior School site via

designated trainline crossing and restricted site entrance. Other than the designated football pitch, the remainder of the school grounds/playgrounds are off-limits.



